



Boundary Line Adjustment Process

Planning & Building Division
170 NW Vancouver Ave
Stevenson, WA 98648
509-427-3900

Start Here →

Boundary Line Adjustment (BLA)

1. Apply [Cloudpermit - Log In](#)
<https://us.cloudpermit.com/login>
2. Application Type > Land Use > Boundary Line Adjustment (BLA)

1. Application
2. Attachments
 - Deed & Exhibits
 - Preliminary drawing/survey (See pages 2-3 for checklist)
3. Pay Review Fee of \$200

Conditions of Approval

The Planning office and the Assessor's office will review for compliance and request changes if needed in Cloud Permit. The applicant works through the changes requested and preliminary conditions including:

1. Submit the final deed and survey with all corrections for review in the online portal to the attachments section.
2. Pay all State and County taxes ([RCW 84.56.345](#)) to the [Treasurer](#).
<https://www.skamaniacounty.org/departments-offices/treasurer/paying-your-taxes>

Recommended to submit for final review no later than November 15 to allow adequate time for completion before year-end.

Record

Schedule an appointment with a Planner to record the final survey in the Auditor's Office.

The BLA process with the Planning Division is complete.

What's next?

Property Title Transfer: When required, the applicant must file the necessary document(s) with the [Treasurer | Skamania County](#) and [Auditor | Skamania County](#). Please contact a land use attorney or Title Company if you need assistance transferring the title.

County Records Update: The [Assessment and GIS | Skamania County](#) Mapping Division will update County records to reflect changes. If you do not see a change, please follow up with the [Assessor](#).

- BLA's AND Land Exemptions shall read "Boundary Line Adjustment" above or below the title of the deed. See SC 17.68.030
- BLA's shall contain the following wording:
The purpose of this deed is to affect a boundary line adjustment between adjoining parcels of land owned by the grantor and grantee; it is not intended to create a separate parcel, and is therefore exempt from the requirements of RCW [58.17](#) and the Skamania County short plat ordinance. The property described in this deed cannot be segregated and sold without conforming to the state of Washington and Skamania County subdivision laws.
- Land Exemptions shall contain the following paragraph somewhere on the deed:
Skamania County provides no warranty that this parcel has been reviewed for buildability, water availability, sewer, or access. Buyers shall perform their own due diligence regarding the ability to develop, obtain water, develop a septic system, and access the parcel.

Preliminary Survey Checklist:

- 1. Parcel was not developed using a 20-acre Exemption
- 2. Proposed property lines in bold with dimensions.
- 3. Existing property lines to be removed, shown as dashed.
- 4. Sizes (in square feet and acres) of existing and proposed lots.
- 5. New legal descriptions for the proposed lots. Format for labeling: Parcel A, Parcel B, etc.
- 6. Addresses of the proposed lots, if assigned.
- 7. Assessor Parcel Numbers of existing lots.
- 8. Existing easements with Auditor File Number(s) and any proposed easements.
- 9. All encroachments, and above and below ground improvements within five (5) feet of property lines or within an easement must be shown (i.e. structures, wells, sewage systems, etc.)

10. Certifications:

a. Property owner(s):

We, the undersigned, are the owners of the property described herein and certify that this Boundary Line Adjustment is made by our free will and consent and understand that this Boundary Line Adjustment does not transfer title or constitute a conveyance of real estate.

_____	_____
Name	Date
_____	_____
Name	Date

b.

Surveyor ([RCW 58.09.080](#)):

This map correctly represents a record of survey made by me or under my direction in conformance with the requirements of the Survey Recording Act at the request of _____ on _____.

_____	_____	_____	_____
(Signature)	Date	Seal	Certificate No.

c. Planning:

This Boundary Line Adjustment, File # _____, complies with all applicable requirements of Titles 16 and 17 of the Skamania County Code.

Examined and approved this _____ day of _____ 20_____.

Land Use Planner

11. Notes: The BLA shall, when applicable, contain statements as required by preliminary approval. Said statements shall be numbered appropriately.

