



Skamania County
Community Development Department
Building/Fire Marshal ♦ Environmental Health ♦ Planning
Skamania County Courthouse Annex
Post Office Box 1009
Stevenson, Washington 98648
Phone: 509-427-3900 Inspection Line: 509-427-3922

MANUFACTURED HOME PLACEMENT PERMIT INTAKE CHECKLIST

(This form must be completed and submitted with all required documents for the application to be considered complete. Review will not begin on the project until all of the requirements below are submitted)

- Complete MFH Placement Permit Application. (Required)

- Site Plan; submit a complete site plan, with all requirements of the Site Plan Checklist. Also include the completed Site Plan Checklist. (Required)

- Documentation of Valuation; Provide copy of the invoice for the Manufactured Home.

- Documentation of Roof Snow Load; Provide documents showing the Roof Snow load meets Skamania County Design Criteria Minimum Requirements.

- Proof of water (if applicable); a letter stating availability of water if on a Public Water System OR proof of potable water (Submit a W.A.V. Application).

- Septic (if applicable); have submitted On-Site Septic Design application and/or have approved On-Site Septic Design permit.

- Addressing (if applicable); provide county issued physical address OR have submitted addressing permit application.

Reviewed by _____ **Complete:** Yes _____ No _____ **Date:** _____



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MANUFACTURED HOME PLACEMENT PERMIT APPLICATION

SITE & PERMITEE INFORMATION: **DATE:** _____

Owner Name: _____ **Jobsite Address:** _____

Mailing Address: _____ **Jobsite City:** _____

City: _____

State/Zip: _____ **Parcel number:** _____

Home Phone: _____ **Cell Phone:** _____

CONTRACTOR INFORMATION:

Contractor: _____ **Business Phone:** _____

Contractor's License# _____ **Cell Phone:** _____

PROJECT INFORMATION:

Single Wide _____ **Double Wide** _____ **Triple Wide** _____

No. of Bedrooms _____ **No. of Bathrooms** _____ **Heat Source:** _____

Additions (indicate square footage):

Garage: _____ **Deck:** _____ **Carport:** _____

***required Valuation of home (Base price):** \$ _____

This application/permit is null & void if the work or construction is not commenced within 180 days, or if the work or construction is suspended or abandoned for 180 days of anytime after work is commenced, or if work is not completed within two years from date of issue.

It is the owners/contractors responsibility to comply with all applicable laws, codes and regulation. SKAMANIA COUNTY makes no assurances or guarantees that the site, lot, soil, grade or other conditions are suitable for the proposed project. Please be advised that, due to the instability of mountainous areas, SKAMANIA COUNTY makes no assurance as to the suitability of any lot or parcel for building purposes.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH, WHETHER SPECIFIED OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

_____ **Owner Name (Please Print)** _____ **Owner Signature**

(If applicable) I, _____, as shown by my signature hereto, designates

Owner Name

_____, to act as their agent concerning all issues having to do with

Print name of agent

this building permit application. _____ **Date**

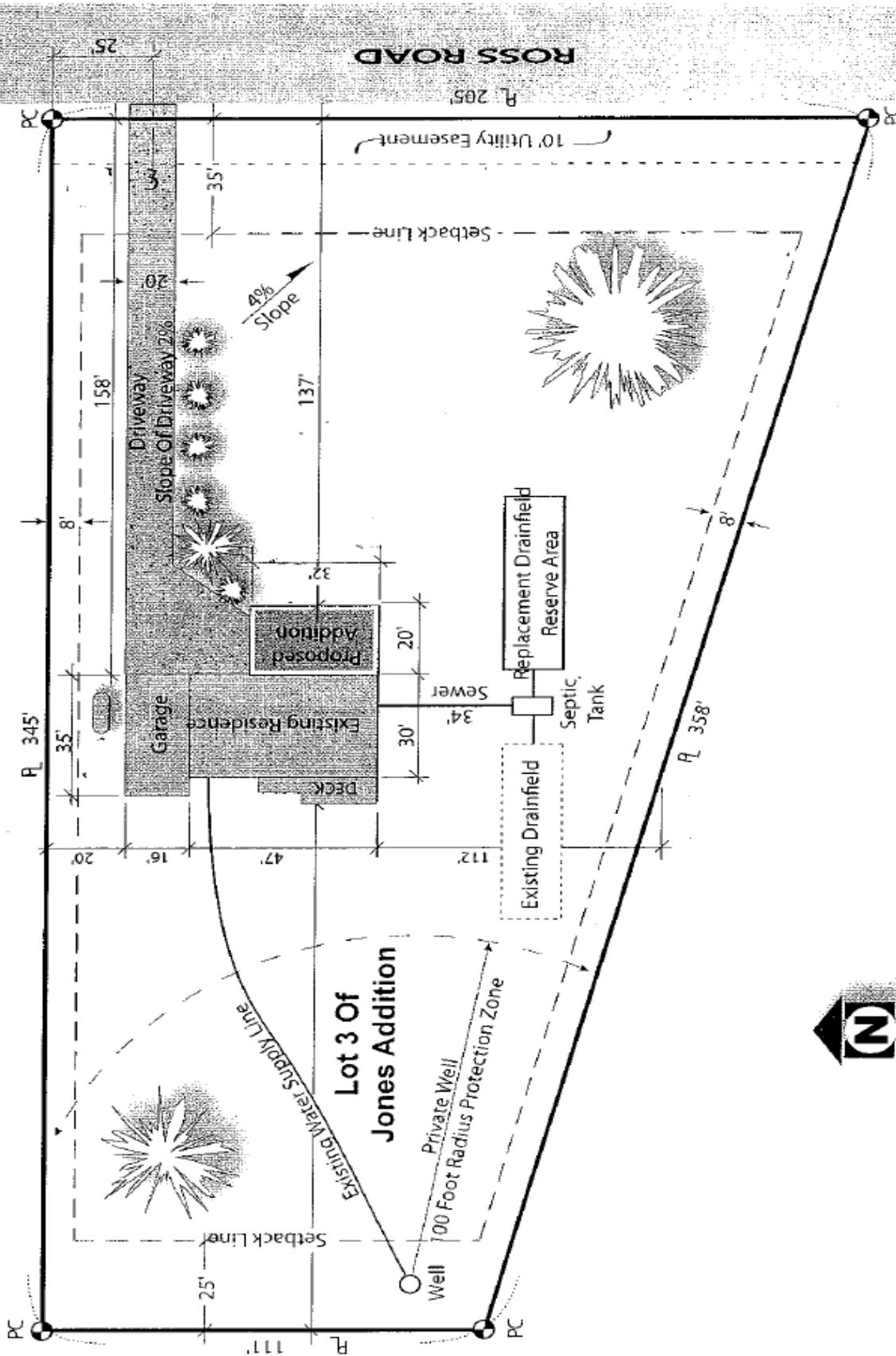
Site Plan Checklist

The application will NOT be accepted unless all points below are addressed. This checklist MUST be submitted with the site plan and application. The site plan must be drawn in ink.

The applicant may also submit (in addition to the site plan showing the entire parcel(s)), a more detailed drawing of the area(s) that will be affected by the proposal. Site plans that are overcrowded with information and those that are illegible will be returned to the applicant to be redrawn.

<input type="checkbox"/> North arrow	<input type="checkbox"/> Property address
<input type="checkbox"/> Tax parcel number(s) for all affected parcels	<input type="checkbox"/> Site plan scale (ex: 1"=50')
<input type="checkbox"/> Name of applicant and property owner (if different)	<input type="checkbox"/> Location, depth, and extent of all clearing, grading & filling
<input type="checkbox"/> Boundaries, lines showing the dimensions, and size of subject parcel(s)	<input type="checkbox"/> Location and dimensions of any dedicated easements on or adjacent to the property
<input type="checkbox"/> Location of all existing and proposed structures, including dimensions and distances from property lines, other structures and critical areas (measurement is from the eve of the structure).	<input type="checkbox"/> Location of existing on-site septic system components, including tanks, drainfields (include dimensions for primary and reserve), pretreatment units and their distance to structures and property lines
<input type="checkbox"/> Show general topography of the property and direction of natural drainage, significant terrain features or landforms (ex: top/toe of slope, rock outcroppings).	<input type="checkbox"/> Location of all proposed wells and the 100' wellhead protection area radius for each
	<input type="checkbox"/> Show all existing and proposed underground or above ground storage tanks.
<input type="checkbox"/> Clearly identify and label the location and names of all existing and proposed roads, on or bordering the property. Show all proposed and existing driveways, trails, and parking areas on the parcel.	<input type="checkbox"/> Any critical areas designated under the County's Critical Areas Ordinance, if known, located on or adjacent to the property (ex: landslides, wetlands, water bodies, watercourses, or possible flood zones)
<input type="checkbox"/> Location of all wells or drinking water sources and their well head protection areas within 100 feet of the property lines (if known)	<input type="checkbox"/> Any additional information which the applicant feels will assist in evaluating the proposal (ex: maps, drawings, photos, and plans.

TYPICAL SITE PLAN EXAMPLE



Name:	JOHN R. DOE	Address:	12345 Ross Road Stevenson, WA	Scale:	1" = 40'
Site Address:	12345 ROSS ROAD	Property ID#:	02-12-01-0-0-0111-00	Date:	10/4/2006

SITE PLAN

*Use this template or attach a separate site plan drawing.

				Name:		Site Address:	
Mailing Address:		Tax Parcel Number:		Date:			