

SKAMANIA COUNTY BOARD OF COMMISSIONERS
Skamania County Courthouse
240 NW Vancouver Ave. Lower Level, Room 18
Stevenson, WA 98648
Agenda for September 9, 2020

Commissioner Meetings are open to public attendance with limited available seating, exercising social distancing. Seating will be on a first come, first serve basis. If there is more attendance than seating, you will be asked to leave the Courthouse and phone in using ZOOM using the following numbers.

1 346 248 7799 US 1 312 626 6799 US
1 646 558 8656 US 1 669 900 9128 US
1 253 215 8782 US
1 301 715 8592 US

Meeting ID: 813 4248 1018

Join Zoom Meeting

- Audio only from your computer <https://us02web.zoom.us/j/81342481018>

WRITTEN PUBLIC COMMENTS ACCEPTED AND ENCOURAGED BY MONDAY PRECEDING THE MEETING AT NOON. If you wish written comments to be listed on the agenda, they need to be submitted to the Clerk of the Board by noon on Thursday preceding the Tuesday meeting, otherwise they will be held for the following Tuesday. slack@co.skamania.wa.us

Wednesday, September 9, 2020

9:00 AM Staff Meeting
9:30 AM Call to Order,
 Pledge of Allegiance

Public Comments - (3 minutes) – See message above regarding seating in the Commissioner’s Meeting Room

Acknowledge receipt of written comment from Mitch Patton regarding public records request

Consent Agenda Items will be considered and approved on a single motion. Any Commissioner may, by request, remove an item from the agenda prior to approval.

1. Minutes for meeting of August 25, 2020
2. Resolution 2020-27, Distribution of PUD Privilege Taxes received in 2020
3. Resolution 2020-28 Pay in full and partially repay interfund loans
4. Resolution 2020-29 Interfund loan from Cumulative Reserve Loan fund to Current Expense Fund, Non-Departmental Revenue
5. Authorize Chair to sign Work Order #1 in accordance with Master Agreement #93-100150 with Department of Natural Resources, through the Good Neighbor Authority, signed by the Board on March 3, 2020
6. Authorization to purchase equipment for server upgrade from Insight Public Sector off the State Contract

Voucher Approval
Payroll Approval

10:00 AM Meeting Updates (May be continued later in the meeting if more time is needed)
 Department Head Reports

11:00 AM Preliminary Budget Workshop with Sheriff Dave Brown

Lunch
(Continued next page)

- 1:30 PM Board of Health Meeting
- 2:30 PM Chamber Updates, Angie Waiss, Executive Director
- 3:00 PM Economic Development Council Updates, Kevin Waters, Executive Director
- 3:30 PM Workshop to discuss 2021 Board of Commissioners budget letter to Elected Officials, Department Heads and Managers
- Adjourn

BOARD OF SKAMANIA COUNTY COMMISSIONERS
Skamania County Courthouse
240 NW Vancouver Ave. Lower Level, Room 18
Stevenson, WA 98648

Minutes for Meeting of August 25, 2020

The Commissioners met in their meeting room, 240 NW Vancouver Ave. in Stevenson, at 9:01 a.m. on August 25, 2020 for a staff meeting with Commissioners Richard Mahar, Tom Lannen and Robert Hamlin, Chair present. Alex Hays, Manager of Cultural Events and Recreation reported on the Farm to Family food distribution program, online market sale, and camping. He brought up an idea of having a camp host for the Fairgrounds to help with fee collection. Discussion will follow this winter. He also reported on grants he has applied for. They will supply funding for heaters in the barns, and a well currently permitted until May 2022. Toni Farris, Probation Officer reported she has been busy keeping people on track and ZOOM meetings. Debbie Slack, Clerk of the Board reported on scheduling for budget workshops, and let the Board know that Public Works will be holding an appreciation picnic and asked that a Commissioner be on hand. She also reported on the timeline and research she's done regarding the County's newspaper of record. Heidi Penner, Financial Management Administrator reported on July information she will present at the FMO Workshop later that day. He also reported on budget discussions, the State Auditor's Office audit, Supplemental Budget #3, Risk Pool insurance, operating transfers, and CARES grant.

The meeting recessed at 9:29 a.m.

The Commissioners business meeting was called to order at 9:36 a.m. on August 25, 2020 at the Commissioners' Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Richard Mahar, Tom Lannen and Robert Hamlin, Chair present.

The Pledge of the Allegiance was led by Susan Krug, Stevenson resident.

There was no public comment.

The Chair, Robert Hamlin announced two items would be pulled from the Consent agenda on the advice of the Public Works Director, Tim Elsea. Those items were item # 6, Grant application to County Road Administration Board for grinding and overlay on Metzger Road, and item # 7, Grant application to County Road Administration Board for reconstruction on Brooks Road. Item #7 will be reconsidered for approval after the consent agenda.

Commissioner Mahar moved, seconded by Commissioner Lannen and the motion carried unanimously to approve the Consent Agenda as follows:

1. Minutes of meeting for August 11, 2020
2. Set public hearing to take public comment, and consider approval of Resolution 2020-26, Supplemental Budget #3 for 2020 budget
3. Liquor license renewal for Whiskey Tree Distilling LLC., Columbia River View Vineyard, and Riverside Grocery & Café, Inc.
4. Cannabis license renewal for Bacon's Cannabis, Inc.
5. Interagency agreement with Administrative Office of the Courts (AOC), BECCA grant, annual renewal

6. ~~Grant application to County Road Administration Board for grinding and overlay on Metzger Road_Pulled~~
7. ~~Grant application to County Road Administration Board for reconstruction on Brooks Road_Pulled and will be reconsidered after Consent Agenda~~
8. Contract Amendment #15 with Department of Health, Consolidated Contract, 2018-2020, to be ratified at Board of Health meeting on September 9 2020
9. Contract Amendment #4 with Connie Clark, BSN, MSN, ARNP for family planning services for Public Health, and limited Behavioral Health programs
10. Contract Amendment #1 with Washington State Department of Social and Health Services, extending period of service and funding through June 30, 2021 and funding for services in Klickitat County

The Board discussed Consent Agenda items # 6 and #7. Item #6 may be submitted to CRAB later, or STP funds may be used for the Metzger Road project. If both item #6 and #7 were approved at this time they would amount to more than the \$2.4 million dollars available for RAP fund projects.

Commissioner Lannen moved, seconded by Commissioner Mahar and motion carried unanimously to approve Consent Agenda item #7, Grant application to County Road Administration Board for reconstruction on Brooks Road.

Hannah Brause, of WSU Extension reported to the Board on 4-H, Agriculture, and Forest Youth Success. She reported that Somer Meade, 4-H Coordinator provided support to the Fair Board for the virtual youth market sale and virtual showcase, promoting the opportunities to 4-H families. Somer also completed the 4-H Health at 4:00 Virtual program for kids in Skamania, Clark, and Klickitat counties. Somer also worked with colleagues in Clark & Klickitat counties to put together 4-H Project kids that are free to families throughout the counties. Another program Hannah and Somer have been working together on is developing the foundation for a program to support local families as they transition back into remote learning. In Forest Youth Success news, Summer has been meeting virtually with Forest Service partners on funding and meeting with the new Stevenson Carson School District Superintendent to bring her up to speed on the importance of FYS. Also, the goal is having mentors and mentees meet starting on October. On the Agriculture side of the Extension department, Hannah reported a success in hiring a Harvest Vista AmeriCorps to work in Food Systems in Skamania and Klickitat Counties over the next year. Hannah reported she has joined the Mid-Columbia Economic Resiliency Team, made up of 5 Gore Counties. Hannah has also been working with a coalition of migrant workers, as well as working to connect small businesses as well as farmers and ranchers with grants, loans, webinars, and other resources as possible.

Commissioner Mahar moved, seconded by Commissioner Lannen and the motion carried unanimously to approve vouchers for the period dated August 25, 2020 in the amount of \$195,808.41 with \$70,252.12 being Current Expense, covering warrants numbers 177986 through 178040

Commissioner Mahar moved, seconded by Commissioner Lannen and the motion carried unanimously to approve payroll for August 25, 2020 in the amount of \$610,699.92 with \$375,498.86 being Current Expense, covering payroll warrant numbers 42832-42853 and direct deposit numbers 66028-66210.

The Board met for Department Head reports.

- Tamara Cissell, Community Health Deputy Director/Manager reported on Behavioral Health, Public Health, Developmental Disabilities, and Housing. She reported conducting interviews for an OA5 position, and a

contract needing to be approved for a Registered Dietician for the WIC program. Kirby Richards, Community Health Director of Administration reported on COVID-19 case numbers, and testing,

- Tim Elsea, Public Works Director/County Engineer reported on Engineering, County Road, ER & R, Solid Waste, Planning, Environmental Health Information, Building & Fire Safety, Information Technology, Buildings and Grounds and Wind River Business Park. He reported on work being done in the courtroom regarding physical distancing, a County Road project on Forest Service Road 25, and the Exhibit Hall Roof Project. Authority to approve change orders was discussed. He will look at adding language in contracts to give authority to the Chair to approve change orders without going through the Board.

The meeting recessed at 10:27 a.m. and reconvened the same day at 11:04 a.m. with Commissioners Richard Mahar, Tom Lannen, and Robert Hamlin, Chair present.

The Board held a workshop with the Financial Management Office, Elected Officials and Department Heads to discuss County Finances. Heidi Penner, Financial Management Administrator presented the July Revenue and Expenditure reports for review. Historical revenue and expenditure amounts were discussed. The Exhibit Hall project funding was discussed, including Department of Agriculture grant, Hotel/Motel funding from the City of Stevenson, and .09 funding for the project. A grant from the Department of Agriculture has been received in the amount of \$80,000. A \$15,000 transfer from the .09 fund has not been completed yet. Commissioner Lannen and Heidi will work on documents to send to WSAC regarding distribution of CARES funds. Other CARES topics of discussion were allotments to departments, the contract with the EDC for disbursement of CARES funds to taxing districts, and the possibility of an extension to submit reimbursement requests to the Department of Commerce. It was noted that reimbursement requests will need to be submitted to the Auditor on October 21, 2020 for the voucher run of October 27, 2020. Heidi mentioned Risk Pool insurance costs and the need for funds to be included in the 2021 budget for the Cumulative Reserve Insurance fund. The Board will be meeting with Derek Bryan from the Risk Pool in September to discuss premium costs for property and liability insurance. The next supplemental budget will be held September 15th with information for inclusion in the supplemental to Debbie Slack by September 8th.

Mandy Hertel of Senior Services gave the staff report in the absence of Sophie Miller, Project Manager. She reported employee evaluations are underway. She also reported on WSDOT grants, and audit preparation. She also reported that the September/October newsletter is out, open enrollment is October 15th, and she reported on lunch deliveries, and social interaction for seniors. She also reported on an Interagency meeting, energy and rent assistance, and the possibility of issuance of the vouchers for assistance with seniors driving up in the parking lot.

The meeting recessed at 11:42 a.m. and reconvened the same day at 1:30 p.m. with Commissioners Richard Mahar, Tom Lannen, and Robert Hamlin, Chair present.

The Board met to consider several personnel actions; they are as follows:

1. Range adjustment for Superior Court Administrator position, effective August 1, 2020 with increase to a Range 26. Commissioner Mahar moved, seconded by Commissioner Lannen to approve the range adjustment. Discussion included CASA program being run by the Administrator, previous salary adjustment, Administrating of the Juvenile Department by the Administrator and the fiscal impact of the salary adjustment. The motion carried unanimously.

Commissioner Mahar moved, seconded by Commissioner Lannen and motion carried unanimously to make a friendly amendment to the previous motion, changing the effective date to August 15, 2020 due to the payroll processing concerns voiced by Auditor Robert Waymire.

2. Reactive the Lead Appraiser position in the Assessor's office, fill it with a current employee that meets requirements for the position, effect August 1, 2020 at Range 21. Commissioner Mahar moved, seconded by Commissioner Lannen and motion carried unanimously to reactivate the Lead Appraiser position, fill it with a current employee that meets position requirements, effective August 15, 2020 at Range 21.
3. New job description for Community Events Program Manager, set salary at Range 23, effective August 1, 2020, replacing the Cultural Event Coordinator position. Commissioner Lannen moved, seconded by Commissioner Mahar and motion carried unanimously to approve the new job description for Community Events Program Manager, set salary at Range 23, effective August 15, 2020 replacing the Cultural Event Coordinator position.
4. Range Adjustment for Chief Criminal Deputy Prosecutor position, effective August 1, 2020, and increase to Range 34. Commissioner Mahar moved, seconded by Commissioner Lannen and motion carried unanimously to adjust the range for Chief Criminal Deputy Prosecutor position, effective August 15, 2020 to a Range 34.
5. Range Adjustment for Human Resource Administrator position, effective August 1, 2020 and increase to Range 25. Commissioner Lannen asked that the decision be held until employee review is complete. Commissioner Hamlin mentioned that review has been ongoing for 6 months. Commissioner Mahar mentioned that the range change was to be reviewed when SRS funding arrived, and not to delay because of negligence in getting feedback on the review complete. Commissioner Mahar moved, seconded by Commissioner Mahar to approve the range adjustment for the Human Resource Administrator position, effective August 15, 2020 to range 25. The motion carried, with Commissioners' Mahar and Hamlin voting aye, and Commissioner Lannen abstaining.

The Board met for the Safety Committee report.

1. Commissioner Lannen moved, seconded by Commissioner Mahar and motion carried unanimously to agree with the Safety Committee's findings on 2020-E-05.
2. Commissioner Lannen moved, seconded by Commissioner Mahar and motion carried unanimously to agree with the Safety Committee's findings on 2020-03.

The Board reported on meetings they attended. Commissioner Lannen reported on a call with Department of Natural Resources to discuss Encumbered Lands. He also discussed the Gorge Commission Management Plan updated with the County's representative to the Gorge Commission, Tamara Kaufman. He participated in a call with the National Forest Counties and Schools Coalition, South GP Collaborative group, a WSAC call, and met with all but 2 Elected Officials and Department Heads to discuss Labor and Industries issues. Commissioner Mahar reported on Governor Inslee's news conference, an Interagency meeting, and a call with Representative Gina Mosbrucker. He also met with constituents from Skamania and Sheriff Dave Brown to discuss the Bill of Rights, and a Government Health Task Force ZOOM meeting. Commissioner Hamlin had a discussion with Joel Madsen of Mid-Columbia Housing to discuss Community Development Block Grant. He met with Public Works Director Tim Elsea, and Port of Skamania County Director, Pat Albaugh to discuss Wind River Business Park issues.

The meeting adjourned at 2:17 p.m.

ATTEST:

**BOARD OF COMMISSIONERS
SKAMANIA COUNTY, WASHINGTON**

Commissioner

Commissioner

Clerk of the Board

Commissioner

Aye _____
Nay _____
Abstain _____
Absent _____

RESOLUTION 2020-27

**(Distribution of PUD Privilege Taxes received by
Skamania County in 2020)**

WHEREAS, the Legislature of the State of Washington has a privilege tax upon public utility districts as set forth in Chapter 54.28 RCW; and

WHEREAS, public utility districts in Cowlitz County, Klickitat County and Skamania County are engaged in the business of manufacturing and selling electricity; and

WHEREAS, Chapter 54.28.090 of the Revised Code of Washington provides for the distribution by the Board of County Commissioners of the privilege taxes levied pursuant to said statute among the various taxing districts of the county; and

WHEREAS, said statute provides that not less than an amount equal to three fourths (3/4ths) of one percent (1%) of the gross revenue obtained by a district from the sale of electric energy within any incorporated city or town shall be remitted to such city or town and, with this exception, the Board of County Commissioners may distribute said sums in the manner deemed most equitable by them; and

WHEREAS, the Treasurer of Skamania County has received from the State Treasurer a privilege tax of \$142,153.63 from various public utility districts subject to Chapter 54.28 RCW; and

WHEREAS, at this time the County deems it is in the best interest of the County, to distribute the required amounts to the Cities of Skamania County; and \$123,677.43 to be deposited into the County's Current Expense Fund;

NOW, THEREFORE, BE IT RESOLVED that pursuant to RCW 54.28.090 the Treasurer of Skamania County is hereby directed to distribute the aforesaid taxes as follows:

City of Stevenson	\$ 12,999.58
City of North Bonneville	\$ 5,476.60
Current Expense (0010.000)	<u>\$123,677.45</u>
Total to be Distributed Per Resolution 2020-27	\$142,153.63

PASSED IN REGULAR SESSION this 9th day of September 2020.

**BOARD OF COMMISSIONERS
SKAMANIA COUNTY, WASHINGTON**

Commissioner

ATTEST:

Commissioner

Clerk of the Board

Commissioner

APPROVED AS TO FORM ONLY:

Prosecuting Attorney

Aye _____
Nay _____
Abstain _____
Absent _____



**SKAMANIA COUNTY TREASURER
VICKIE CLELLAND**

Skamania County Courthouse
240 NW Vancouver Ave | PO Box 790
Stevenson, WA 98648
www.skamaniacounty.org

(509) 427-3760
Fax (509) 427-3740

August 31, 2020

Bob Hamlin, Chair
Board of County Commissioners
Skamania County
Stevenson, WA 98648

Dear Bob:

PUD Privilege Tax was posted 07/01/2020 in the amount of \$142,153.63.

The cities are to receive not less than the following amounts per RCW 54.28.090:

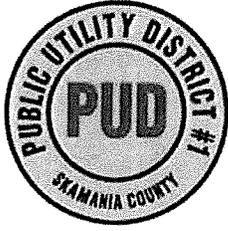
City of Stevenson (\$1,773,277.00 @ $\frac{3}{4}$ of 1%)	\$ 12,999.58
City of North Bonneville (\$730,214.00 @ $\frac{3}{4}$ of 1%)	\$ 5,476.60
Balance for Commissioners to Distribute	<u>\$123,677.45</u>
Total to Distribute	\$142,153.63

Attached is RCW 54.28.090, information on the distribution of these funds.

Sincerely,

Vickie Clelland
Skamania County Treasurer





Public Utility District No. 1
of Skamania County

Post Office Box 500 • Carson, WA 98610
Phone (509) 427-5126 • Fax (509) 427-8416
Toll Free (800) 922-5329

August 3, 2020

Skamania County Treasurer's Office
Vickie Clelland, Treasurer
PO Box 790
Stevenson, WA 98648

Re: City Taxable Revenues

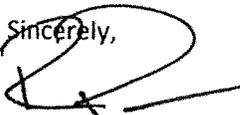
Dear Vickie:

Skamania County PUD No. 1 collected taxable revenues within the below listed city boundaries in 2019 as follows.

City of Stevenson	\$1,773,277
City of North Bonneville	\$ 730,214

If you have any questions or need additional information please let me know.

Sincerely,



Randy Payne
Skamania County PUD No. 1
Manager of Finance & Administration

cc: Meagan Mikkonen, Senior Accountant
Skamania County PUD No. 1



SKAMANIA COUNTY TREASURER'S OFFICE

MISCELLANEOUS RECEIPT #G1022649

RECEIVED 07/01/2020

Received from WA ST TREASURER
Received by clelland
Bank Umpqua - Main 4106
Memo ACH DTD 07/01/2020 PUD PRIVILEGE TAX 2020

Cash	Checks	Dir Deposits	Warrants	Other	Change	Total
0.00	0.00	142,153.63	0.00	0.00	0.00	142,153.63

<u>Fund</u>	<u>Fund Name</u>	<u>Bars</u>	<u>Source</u>	<u>Explanation/Trans #</u>	<u>Amount</u>
6320.000	TREASURER'S TRUST	389000500	PUD PRIVILEGE TAX	335000910	142,153.63
				Total	142,153.63

RESOLUTION No. 2020-28
(Pay and Partially Re-Pay Current Expense Loans)

WHEREAS, the Board of County Commissioners has reviewed the Current Expense Fund's current indebtedness; and

WHEREAS, the Current Expense Fund has an outstanding loan created by Resolution 2019-44 with a balance of \$73,674.76 plus interest with an expiration date of May 29, 2020; and

WHEREAS, the Current Expense Fund has an outstanding loan created by Resolution 2019-50 with a balance of \$267,252.59 plus interest with an expiration date of November 13, 2022; and

WHEREAS, RCW 79.64.110 requires the County to first apply State Forest Board revenues to the reduction of indebtedness existing in the Current Expense Fund; and

WHEREAS, the Commissioners have determined there is sufficient State Forest Board revenues available to repay the Current Expense Fund's indebtedness created by Resolution 2019-44; and

WHEREAS, the Commissioners have determined there is sufficient State Forest Board revenue available to partially repay the Current Expense Fund's indebtedness created by Resolution 2019-50; and

NOW, THEREFORE, BE IT RESOLVED that the County Treasurer is hereby directed to pay on the 9th day of September 2020, \$257,175.20 as follows:

Resolution 2019-44	
1027.000 Cumulative Reserve Loan Fund	\$73,674.76
Interest from 2/18/20 to 9/9/20	<u>\$ 205.88</u>
	\$73,880.64
Resolution 2019-50	
1027.000 Cumulative Reserve Loan Fund	\$182,541.30
Interest from 11/13/18 to 9/9/20	<u>\$ 753.26</u>
	\$183,294.56
TOTAL PAYMENT	\$257,175.20

And that repayment for the remainder of the loan created by 2019-50 in the amount of \$84,791.86 plus interest of .5% is hereby due on November 13, 2022.

PASSED IN REGULAR SESSION this 9th day of September 2020.

**BOARD OF COMMISSIONERS
SKAMANIA COUNTY, WASHINGTON**

Chairman

Commissioner

Commissioner

ATTEST:

Clerk of the Board

For _____
Against _____
Abstain _____
Absent _____

APPROVED AS TO FORM ONLY:

Prosecuting Attorney



**SKAMANIA COUNTY TREASURER
VICKIE CLELLAND**

Skamania County Courthouse
240 NW Vancouver Ave | PO Box 790
Stevenson, WA 98648

(509) 427-3760
Fax (509) 427-3740

September 02, 2020

Debbie Slack

RE: Loan Payoff Resolution 2019-44 and Paydown 2019-50 request of September 01, 2020 with interest until September 09, 2020.

Funds in the amount of \$257,175.20 from Treas. Trust

Loan #2019-44 Payoff from February 18, 2020 to September 09, 2020.

Principle \$ 73,674.76
Interest \$ 205.88
Total \$ 73,880.64
Loan balance after paydown: \$0

Loan #2019-50 Paydown from November 13, 2019 to September 09, 2020.

Principle \$ 182,541.30
Interest \$ 753.26
Total \$ 183,294.56
Loan balance after paydown: \$84,791.86

Any questions please email or call.

Vickie Clelland
Skamania County Treasurer



RESOLUTION No. 2020-29

(Interfund Loan from Special Revenue Fund, Cumulative Reserve Loan to Current Expense Fund, Non-Departmental Revenue)

BE IT HEREBY RESOLVED by the Board of County Commissioners of Skamania County, Washington, that the County Treasurer is directed to loan a total of \$257,175.20 from the SPECIAL REVENUE FUND, Cumulative Reserves Loan Fund (1027.000) and transfer \$257,175.20 to the CURRENT EXPENSE, NON-DEPARTMENTAL REVENUES FUND, (0010.380); that this transaction shall be considered an interfund loan to the CURRENT EXPENSE FUND and is to be repaid from the first available funds, together with interest at .5%, not later than three (3) years from the date hereof.

PASSED IN REGULAR SESSION this 9th day of September, 2020.

**BOARD OF COMMISSIONERS
SKAMANIA COUNTY, WASHINGTON**

Chairman

Commissioner

Commissioner

ATTEST:

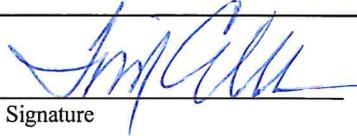
Clerk of the Board

APPROVED AS TO FORM ONLY:

Prosecuting Attorney

For _____
Against _____
Abstain _____
Absent _____

COMMISSIONER'S AGENDA ITEM COMMENTARY

<u>SUBMITTED BY</u>	Public Works Department	 Signature
<u>AGENDA DATE</u>	September 9, 2020	
<u>SUBJECT</u>	Performing reimbursable work for the Department of Natural Resources for upgrades to the 25 Road	
<u>ACTION REQUESTED</u>	Authorize Chair to sign a Work Order in accordance with Master Agreement with DNR.	

SUMMARY/BACKGROUND

The Department of Natural Resources through the Good Neighbor Authority has requested Skamania County perform work under the Master Agreement signed by the Board of County Commissioners on March 10, 2020.

DS 3

FISCAL IMPACT

The work order is for a not to exceed amount of \$390,000. All work performed by Skamania County will be reimbursed by the Department of Natural Resources.

RECOMMENDATION

Authorize the Chair to sign Work Order # 1 under the Master Agreement #93-100150 between Skamania County and the Department of Natural Resources

LIST ATTACHMENTS

Master Agreement
Work Order



WORK ORDER

DNR WORK ORDER # 93-100150 WO2020-001

DNR MASTER AGREEMENT NUMBER # 93-100150 SKAMANIA COUNTY MASTER AGREEMENT NUMBER # N/A

(NOTE: This Work Order is required to be completed, and fully executed by the Parties prior to the start of work, except in the case of an Emergency.)

This Work Order is executed under the Washington State Department of Natural Resources (DNR) and Skamania County Department of Public Works (Skamania County) Master Interagency Agreement; DNR #93-100150 / Skamania County/NA for the coordination and exchange of personnel, equipment, supplies, services and funds to better achieve each parties management missions. All terms and conditions of the Master Interagency Agreement are incorporated herein by reference, unless otherwise noted.

I. Project Title: 25 ROAD REPAIRS AND ASSOCIATED MAINTENANCE

II. Project Description:

The purpose of this Work Order is to specify the terms and conditions by which Skamania County will provide and be reimbursed by DNR for services as outlined in the Section IV - Scope of Work.

Under the DNR's Good Neighbor Authority (GNA) agreement and associated Supplemental Project Agreement with the Gifford Pinchot National Forest (GPNF), Skamania County will support critical road repairs on a main thoroughfare within the GPNF through the direction of the engineering section of the Federal Lands Program. Work accomplished will benefit the GPNF, Skamania County, the DNR, and the general public by increasing public safety and protecting resources at risk through this critical work.

This Project shall be based out of Skamania County.

III. Period of Performance

Subject to other provisions, the period of performance under this Work Order is from 8/10/2020, or date of execution, whichever is later, through 8/10/2021.

IV. Scope of Work

Skamania County will provide equipment, materials, services and staff, and otherwise do all things necessary for or incidental to the performance of work, as set forth below:

1. Acquire and transport all materials needed for construction to Big Creek Quarry and construction sites.

Form update date: 10.01.19

2. Acquire, transport and deliver additional materials needed for construction.
3. Provide traffic control for the duration of construction activities.
4. Remove and dispose of asphalt to an asphalt disposal facility.
5. Provide materials, equipment, and labor to: clear, grub, excavate/embank and construct deep pavement at the direction of the DNR Project Coordinator.
6. Provide water for embankment and aggregate compaction.
7. Install Cross drains, geogrid, place and compact fill material, aggregate, and Hot Mix Asphalt (HMA) as directed of the DNR Project Coordinator.
8. Excavate and clean ditchlines within the boundaries of construction sites.
9. Perform other tasks to be determined.
10. Coordinate with the Project Coordinator regarding construction timing and where work is occurring.

V. Project Staffing and Schedule:

SKAMANIA COUNTY shall furnish the necessary personnel, equipment, supplies, and service to complete the work described in this Work Order.

VI. Project Coordinator / Contract Manager:

The following personnel are responsible for the administration of this Work Order:

DNR PROJECT COORDINATOR	SKAMANIA COUNTY PROJECT COORDINATOR
Justin Long	Tim Elsea
1111 Washington St SE	PO BOX 1009170 NW Vancouver Avenue
Olympia, WA 98504	Stevenson, WA 98648
Phone: 360-867-8412	Phone: (509)427-3909
FAX: N/A	Email: elsea@co.skamania.wa.us

DNR CONTRACT MANAGER	SKAMANIA COUNTY CONTRACT MANAGER
Justin Long	Tim Elsea
1111 Washington St SE	PO BOX 1009170 NW Vancouver Avenue
Olympia, WA 98504	Stevenson, WA 98648
Phone: 360-867-8412	Phone: (509)427-3909
FAX: N/A	FAX: N/A
E-Mail: justin.long@dnr.wa.gov	Email: elsea@co.skamania.wa.us

VII. Financial Plan and Reimbursement:

The parties estimate that the cost of accomplishing the work will not exceed three hundred ninety thousand dollars (\$390,000.00). Payment for satisfactory performance of work shall not exceed this amount unless the parties mutually agree to a higher amount before beginning any work that could cause the maximum payment to be exceeded.

Payment for services shall be based on the rates described in Attachment A –Equipment reimbursement rates shall be based on FEMA equipment rates and rates as agreed upon. Overtime rates will be paid at actual Skamania County overtime rates.

Skamania County shall submit invoices to DNR weekly. The DNR will make payment upon receipt of an invoice. Each invoice shall display actual expenditures to date of the invoice, displayed by separate cost elements as documented in the Budget. Funding obligated to this

Form update date: 10.01.19

Work Order is only available for reimbursement of costs incurred through the expiration date of this Work Order.

Invoices shall be submitted to the appropriate parties' Project Coordinator as identified in Section VI – Project Coordinator / Contract Manager.

Signatures:

By signature below, the Parties certify that the individuals listed in this document, as representatives of the Parties, are authorized to act in their respective areas for matters related to this instrument.

IN WITNESS WHEREOF, the parties hereby execute this Work Order.

SKAMANIA COUNTY

WASHINGTON STATE
DEPARTMENT OF NATURAL RESOURCES

BY: _____
BOB HAMLIN

BY: _____
TERRA RENTZ

TITLE: CHAIR SKAMANIA COUNTY BOARD OF
COMMISSIONERS

TITLE: FOREST HEALTH AND RESILIENCY
DIVISION MANAGER

DATE: _____

DATE: _____

ATTACHMENT(S)

- A – BUDGET
- B- MAPS, DESIGNS, LISTS, DETAILS



ATTACHMENT A: BUDGET BASED ON FEMA EQUIPMENT RATES.

WORKSHEET FOR				
DNR Cash to the Cooperator Finacial Plan				
DNR IAA# 93-100150		Cooperators: DNR Federal Lands Program and Skamania County		
DNR Work Order # WO2020-001				
Position	Reimbursement Rates			
	Hourly Rate	Equipment	Rate	Units
Superintendent	49.51	Dump Truck	79.62	\$/HR
Foreman	42.12	Excavator	55.3	\$/HR
Operator	39.85	Grader	63.63	\$/HR
Assistant Engineer	53.02	Loader	38.1	\$/HR
Winter Temps	21.70	Paver	76.41	\$/HR
		Oil Distributor	43.5	\$/HR
		Pickup	0.55	\$/Mile
		Roller	28.72	\$/HR
		Tilt Deck	32.82	\$/HR
		Grizzly Screen	15	\$/HR
		Plater Compar	15.92	\$/HR
		chain saw	2.59	\$/HR
asphalt saw	7.62	\$/HR		

Estimated Salaries/Labor (fully loaded)				
Standard Calculation				
Job Description	# Units	Cost/hour	# of hours	Total
Assistant Engineer	1	53.02	120	\$6,362.40
Superintendant	1	\$49.51	120.0	\$5,941.20
Foreman	2	\$42.12	145.0	\$12,214.80
Operator - Screening	3	\$39.85	40.0	\$4,782.00
Operator Rock Haul From Comme	6	\$39.85	72.0	\$17,215.20
Operator Ashpalt Haul	4	\$39.85	40.0	\$6,376.00
Operator Site Construction	12	\$39.85	145.0	\$69,339.00
Winter Temps	2	\$21.70	80.0	\$3,472.00

Non-Standard Calculation	
Total Salaries/Labor	\$125,702.60

Estimated Equipment				
Standard Calculation				
Piece of Equipment	# of Units (day or Miles	Cost/Hour/Mil	# of hours	Total
Oil Distributor	1	43.5	20	\$870.00
Tilt Deck Trailer - mob in/out	4	32.82	20	\$2,625.60
Dump Truck Mob in/out	4	79.62	20	\$6,369.60
Dump Truck - Haul Commercial R	6	79.62	70	\$33,440.40
Dump Truck - Haul Rock From Pit	3	79.62	120	\$28,663.20
Dump Truck - Haul Asphalt	4	79.62	30	\$9,554.40
Excavator - Rock Pit	2	55.3	50	\$5,530.00
Excavator - Sites	2	55.3	10	\$1,106.00
Loader - Screening Rock	1	38.1	40	\$1,524.00
Loader - Loading Trucks	1	38.1	120	\$4,572.00
Grader	1	63.63	40	\$2,545.20
Mob Grader	2	875		\$1,750.00
Roller	1	28.72	120	\$3,446.40
Paver	1	764.1	30	\$22,923.00
Grizzly Screen	1	15	50	\$750.00
Pickup	6.00	\$88.00	12.00	\$6,336.00
Plater Compactor	1.00	\$15.92	100.00	\$1,592.00
chain saw	1.00	\$2.59	10.00	\$25.90
asphalt saw	1.00	\$7.62	20.00	\$152.40

Non-Standard Calculation	
Total Equipment	\$133,776.10

Estimated Supplies/Materials				
Standard Calculation				
Supplies/Materials		# of Items	Cost/Item	Total

Asphalt			551.00	\$125.00	\$68,875.00
Truck Tarps for Asphalt Haul			4.00	\$1,500.00	\$6,000.00

Non-Standard Calculation	
Total Supplies/Materials	\$74,875.00

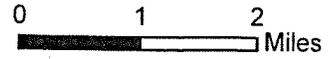
Subtotal Direct Costs		\$334,353.70	
TOTAL COST		\$334,353.70	

ATTACHMENT B: MAPS

INDEX

PAGE 7.....VICINITY MAP
PAGE 8.....SITES 2,3 MAP
PAGE 9.....SITES 4,5 MAP
PAGE 10.....SITES 7,8 MAP

25 Road Repairs Vicinity Map



Randle

Legend

-  2020DeepPatchSites
- Skamania County
- Survey - Section Lines
- Survey - Township Lines

Lewis

USFS 23

USFS 25

USFS 76

Load Restricted Bridge.
Vehicles exceeding 21 tons shall access
sites via USFS23 and USFS 76.

Sites 2,3

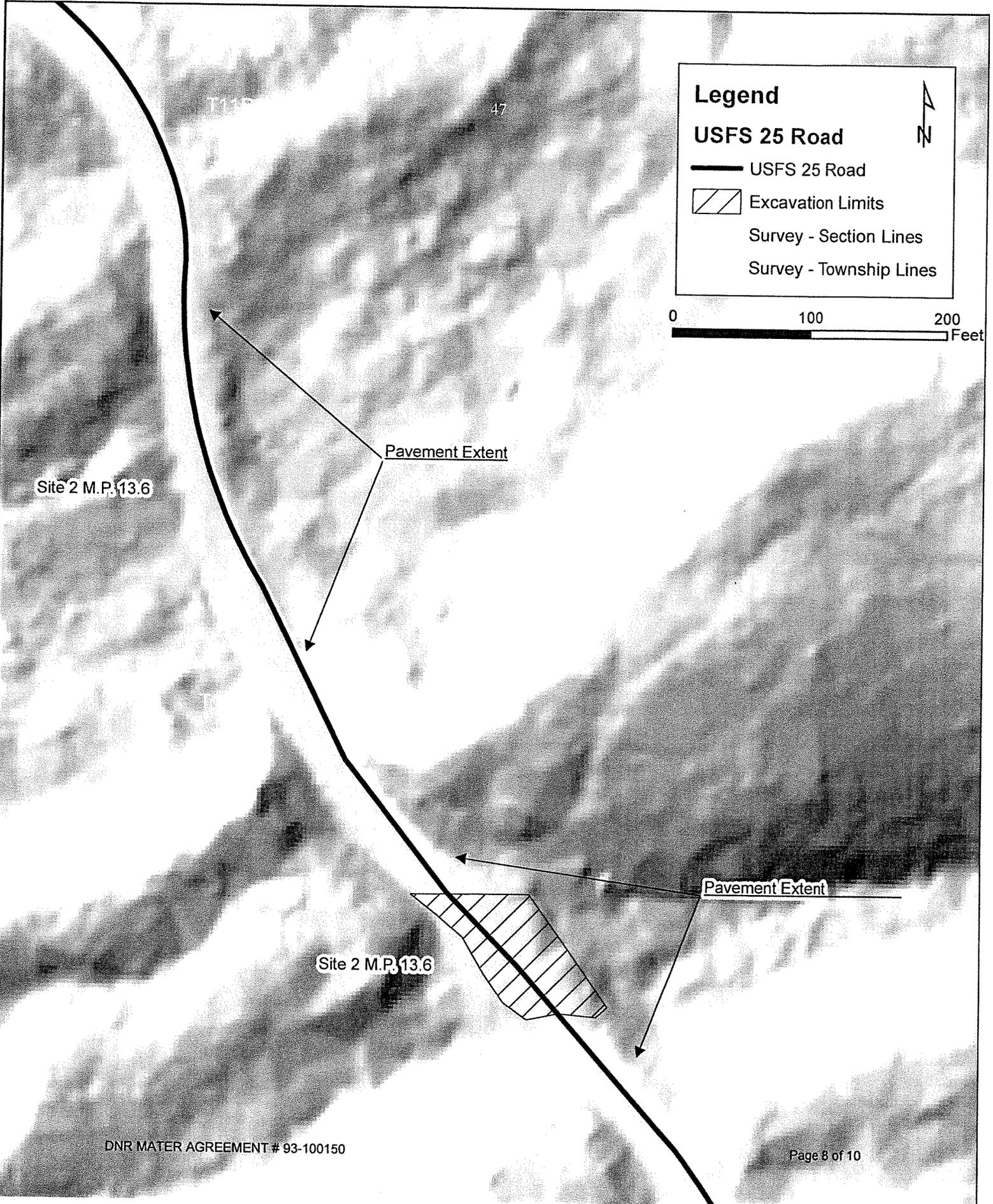
Sites 4,5

Sites 7,8

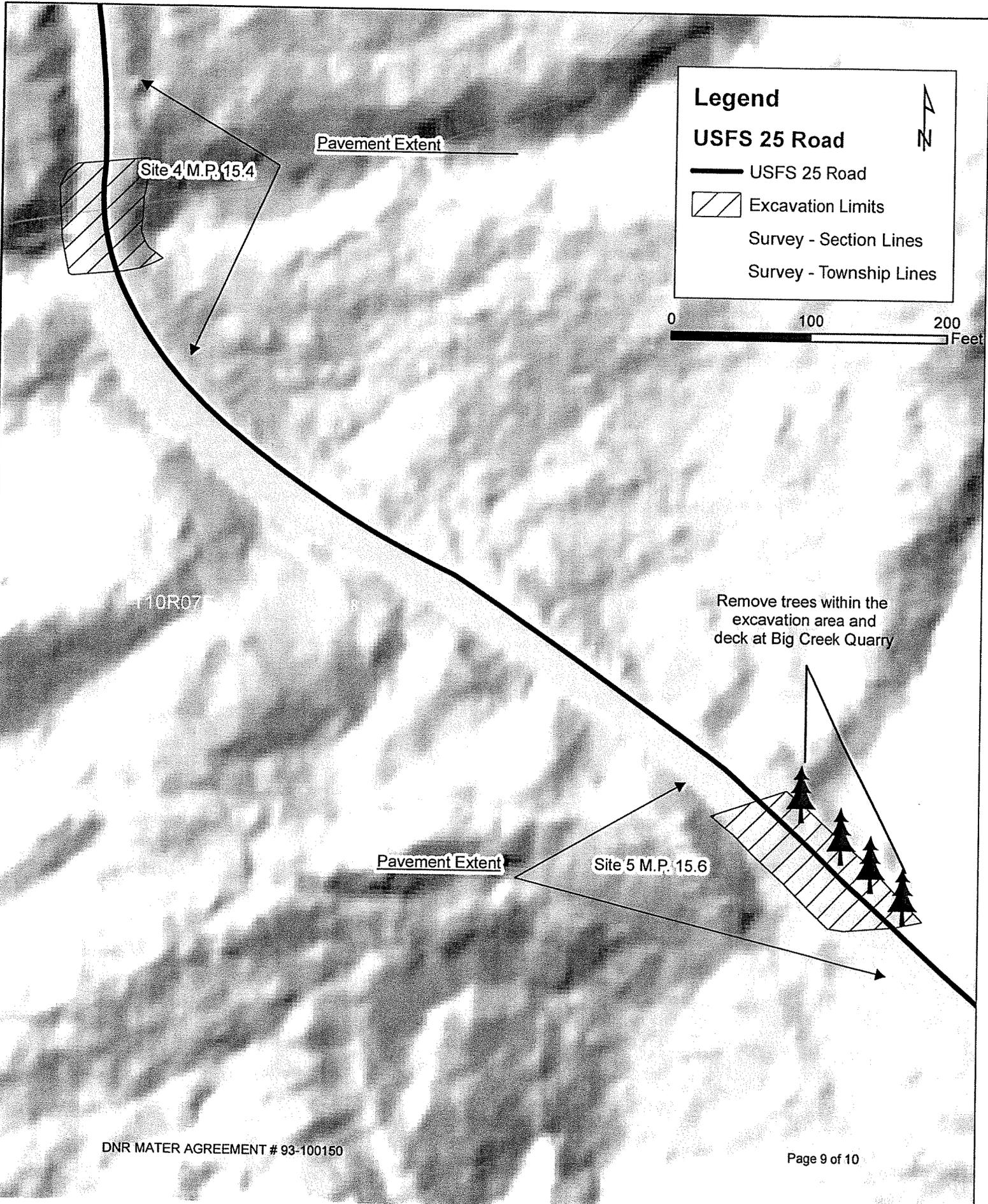
Skamania

Big Creek
Quarry

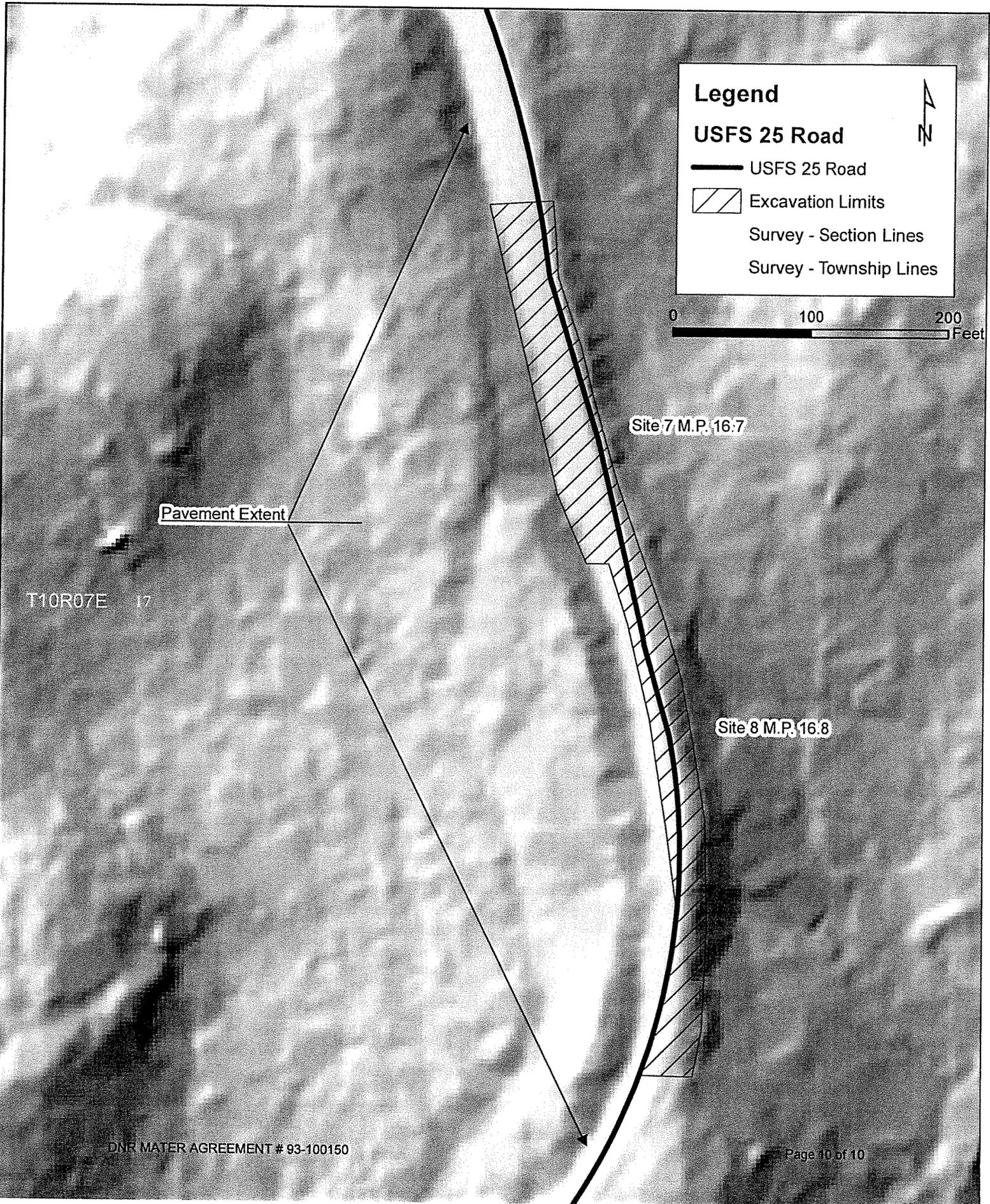
25 Road Repair: Sites 2,3



25 Road Repair: Sites 4,5



25 Road Repair: Sites 7,8



Road Name:							Date:						
Road Number:							Curve MP:						
Posted Speed:							Tangagents Length Curves:						
Direction:		Lane Side:					Directions:		Lane Side:				
Ball Banking Criteria	Test Speed	Ball Bank Angle					Ball Banking Criteria	Test Speed	Ball Bank Angle				
		Run 1	Run 2	Run3	Run 4	Avg			Run 1	Run 2	Run3	Run 4	Avg
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Recommended Advisory speed								Recommended Advisory speed					
Comments:													

Road Name:							Date:						
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Recommended Advisory speed							Recommended Advisory speed						
Comments:													



MASTER INTERAGENCY AGREEMENT

Between

WA STATE DEPARTMENT OF NATURAL RESOURCES

#93-100150

And

SKAMANIA COUNTY DEPARMTENT OF PUBLIC WORKS

PI: Forest Service CPI Funding, 3G3, 6G3, 99E-ILL

Funding Source: Federal, State

Grant Funded: Yes No

This Master Interagency Agreement (hereinafter called the Agreement) is between the Washington State Department of Natural Resources, hereinafter referred to as DNR, and the below named firm, hereinafter referred to as Skamania County; and combined referred to as the Parties.

DNR and Skamania County enter into this Agreement under the authority of Chapter 39.34 RCW, Interlocal Cooperation Act.

Skamania County
Department of Public Works
PO Box 1009
170 NW Vancouver Avenue
Stevenson, WA 98648
Phone: 509-427-3900
Email: elsea@co.skamania.wa.us

PURPOSE:

The purpose of this Agreement is to provide the master terms and conditions between the Parties to make the most efficient use of their powers by enabling them to cooperate on the basis of mutual advantage, establish a framework, and facilitate the coordination and exchange of personnel, equipment, supplies, facilities, services and funds to better achieve each Party's management missions.

STATEMENT OF MUTUAL BENEFIT AND INTERESTS:

In partnership with citizens and governments, the DNR mission is to provide innovative leadership and expertise to ensure environmental protection, public safety, perpetual funding for schools and communities, and a rich quality of life. Coordination and sharing of resources and services would benefit both Parties, and the resources each is entrusted to manage.

Both Parties recognize the critical need for better coordination of resources. Implementation of this Agreement will provide the collaborative framework to improve the effectiveness of work being conducted throughout the State to achieve each Party's management mission. This Agreement will promote the collaborative implementation of projects that will benefit from joint planning and funding.

In consideration of the above premises, the Parties agree as follows:

DNR and Skamania County shall:

1. Initiate Work Orders for coordination of resources as outlined within.
2. Provide funding and other agreed upon support (ex: non-cash contributions) for project(s) as detailed in the Work Order to include, but not limited to:
 - a. Project Scheduling, Planning, and Design
 - b. General Road Maintenance
 - c. Engineering Services
 - d. Project Specific Surveys
 - e. Equipment Use/Rental
 - f. Other Projects
3. DNR reimburses Skamania County or Party providing the service in accordance with 39.34.130 RCW. Each Work Order will reimburse Skamania County for the full cost of services, including the Party federally approved indirect rate. Payment will be based on the actual expenses incurred, not to exceed the estimated amount shown in the approved Financial Plan and Reimbursement section for that Work Order. Skamania County and DNR may amend any Work Order for additional services and budget.

IT IS MUTUALLY AGREED THAT:

1.0 Work Orders. The Parties shall schedule meetings periodically to discuss and identify opportunities for mutually beneficial projects that meet the intent of this Agreement.

Each Work Order will provide the specifics related to an individual or a suite of projects, including a scope of work, identification of responsibilities, tasks, contract and project management contacts, scheduling and provide specific direction for the distribution and use of any funding, services and/or materials exchanged between the Parties.

Although linked under this Master Agreement, each Work Order will be executed using and in accordance with Exhibit A – Work Order, and be tracked by a unique agreement number by each Party. Work Orders can be modified, as necessary, to account for changes in project focus and/or financing executed using and in accordance with Exhibit B – Work Order Amendment.

2.0 Period of Performance. This Agreement is effective as of signature date of DNR signatory official and shall continue through March 10, 2027, unless terminated sooner as provided herein.

3.0 Compensation and Payment. The budget and specific arrangements for payment/reimbursement will be addressed in the individual Financial Plan and Reimbursement section for each particular Work Order. Details on requirements and limitations of fund sources will be outlined in each Work Order to ensure compliance with federal and/or state requirements.

4.0 Billing Procedures. The billing agency shall submit invoices in accordance with the individual Work Orders.

5.0 Records Maintenance. Each Party shall maintain books, records, documents and other evidence, to sufficiently document all direct and indirect costs incurred providing the services. These records shall be available for inspection, review, or audit by personnel of the Parties, other personnel authorized by the Parties, the Office of the State Auditor, and federal officials as authorized by law. The Parties shall keep all books, records, documents, and other material relevant to this Agreement for six years after agreement expiration. The Office of the State Auditor, federal auditors, and any persons authorized by the Parties shall have full access to and the right to examine any of these materials during this period.

Records and other documents in any medium furnished by one Party to this agreement to the other Party will remain the property of the furnishing Party, unless otherwise agreed. The receiving Party will not disclose this material to any third Parties without first notifying the furnishing Party and giving it a reasonable opportunity to respond. Each Party will use reasonable security procedures and protections to assure that records and documents provided by the other Party are not erroneously disclosed to third Parties.

6.0 Rights to Data. Unless otherwise agreed, data originating from this Agreement shall be 'works for hire' as defined by as defined by Title 17 U.S.C., Section 101 and shall be owned by Skamania County. Data shall include, but not be limited to, reports, documents, pamphlets, advertisements, books, magazines, surveys, studies, computer programs, films, tapes, and/or sound reproductions. Ownership includes the right to use, copyright, patent, register and the ability to transfer these rights.

7.0 Independent Capacity. The employees or agents of each Party who are engaged in performing this Agreement shall continue to be employees or agents of that Party and shall not be considered for any purpose to be employees or agents of the other Party.

8.0 Amendments. This Agreement may be amended by mutual agreement of the Parties. Amendments shall be in writing and signed by personnel authorized to bind each of the Parties.

9.0 Termination for Convenience. Either Party may terminate this Agreement upon 30 calendar days' prior written notice to the other Party. If this Agreement is terminated, the Parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

10.0 Termination for Cause. If for any cause either Party does not fulfill in a timely and proper manner its obligations under this Agreement, or if either Party violates any of the terms and conditions, the aggrieved Party will give the other Party written notice of the failure or violation. The aggrieved Party will give the other Party 15 working days to correct the violation or failure. If the failure or violation is not corrected within 15 days, the aggrieved Party may immediately terminate this Agreement by notifying the other Party in writing.

11.0 Disputes. If a dispute arises, each Party will make a good faith effort to resolve issues at the lowest possible level in their respective agencies. If they cannot resolve an issue, they will elevate the issue within their respective chains of command to resolve it.

In the event that a dispute arises under this Agreement, it shall be determined by a Dispute Board in the following manner: Each Party to this Agreement shall appoint one member to the Dispute Board. The members so appointed shall jointly appoint an additional member to the Dispute Board. The Dispute Board shall evaluate the facts, Agreement terms, applicable statutes and rules, and make a determination of the dispute. The determination of the Dispute Board shall be final and binding on both Parties. The cost of resolution will be borne as allocated by the Dispute Board. Alternatively, the Parties may pursue a third Party dispute resolution as the Parties mutually agree to in writing.

12.0 Governance. This contract is entered into the authority granted by the laws of the State of Washington and any applicable federal laws. The provisions of this agreement shall be construed to conform to those laws.

If there is an inconsistency in the terms of this Agreement, or between its terms and any applicable statute or rule, the inconsistency shall be resolved by giving precedence in the following order:

- (1) Applicable Federal Statutes and Rules;
- (2) State of Washington statutes and regulations
- (3) This Agreement;
- (4) Individual Work Orders;
- (5) Individual Work Order Amendments; and
- (6) Any other provisions of this Agreement, including materials incorporated by reference.

13.0 Assignment. The work to be provided under this Agreement and any claim arising from this Agreement cannot be assigned or delegated in whole or in part by either Party, without the express prior written consent of the other Party. Neither Party shall unreasonably withhold consent.

14.0 Waiver. A Party that fails to exercise its rights under this agreement is not precluded from subsequently exercising its rights. A Party's rights may only be waived through a written amendment to this agreement.

15.0 Severability. The provisions of this agreement are severable. If any provision of this Agreement or any provision of any document incorporated by reference should be held invalid, the other provisions of this Agreement without the invalid provision remain valid.

16.0 Responsibilities of the Parties/Indemnification.

- (1) Each party to this Agreement hereby assumes responsibility for claims and/or damages to person and/or property resulting from any act or omissions on the part of itself, its employees, its officers, and its agents. Neither party assumes any responsibility to the other party for the consequences of any claim, act or omission of any person, agency, firm or corporation not a party to this Agreement.

17.0 Insurance. The State of Washington, including all its agencies and departments, is self-insured for all exposures to tort liability, general liability, property damage liability and vehicle liability, as provided in statute, but only as respects the negligence of State.

Before using any of said rights granted herein and its own expense, Skamania County shall purchase and maintain, or require its agent(s)/subcontractor to purchase and maintain the insurance described below for the entire duration of this Agreement. Failure to purchase and maintain the required insurance may result in the termination of the Agreement at DNR's option.

All insurance provided in compliance with this Agreement shall be primary as to any other insurance or self-insurance programs afforded to, or maintained by, the State of Washington, Department of Natural Resources.

Skamania County shall provide DNR with certificates of insurance, executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements specified in this Agreement before using any of said rights granted herein. The description section of the certificate shall contain the Contract Number and the name of the DNR Project Manager. Skamania County shall also provide renewal certificates as appropriate during the term of this Agreement.

Skamania County shall include all subcontractors and agents as insured under all required insurance policies or shall provide separate certificates of insurance for each subcontractor or agent. Failure of Skamania County to have its subcontractors and agents comply with the insurance requirements contained herein does not limit Skamania County's liability or responsibility.

INSURANCE TYPES & LIMITS: The limits of insurance, which may be increased by State, as deemed necessary, shall not be less than as follows:

Commercial General Liability (CGL) Insurance: Skamania County shall purchase and maintain commercial general liability insurance with a limit of not less than \$1,000,000 per each occurrence. If such CGL insurance contains aggregate limits, the general aggregate limits shall be at least twice the "each occurrence" limit, and the products-completed operations aggregate limit shall be at least twice the "each occurrence" limit. All insurance must cover liability arising out of premises, operations, independent contractors, products completed operations, personal

injury and advertising injury, and liability assumed under an insured contract (including the tort liability of another party assumed in a business contract) and contain separation of insured (cross-liability) condition.

Employer's liability ("Stop Gap") Insurance: Skamania County shall purchase and maintain employer's liability insurance and if necessary, commercial umbrella liability insurance with limits not less than \$1,000,000 each accident for bodily injury by accident and \$1,000,000 each employee for bodily injury by disease.

Business Auto Policy (BAP) Insurance: Skamania County shall purchase and maintain business auto insurance and if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 per accident, with such insurance covering liability arising out of "Any Auto". The policy shall be endorsed to provide contractual liability coverage and cover a "covered pollution cost or expense." Skamania County waives all rights of subrogation against State for the recovery of damages to the extent they are covered by business auto liability or commercial umbrella liability insurance.

Industrial Insurance (Workers Compensation): Skamania County shall comply with Title 51 RCW by maintaining workers compensation insurance for its employees. Skamania County waives all rights of subrogation against State for recovery of damages to the extent they are covered by Industrial Insurance, employer's liability, general liability, excess, or umbrella insurance. Skamania County waives its Title 51 RCW immunity to the extent it is required by its indemnity obligation under this Agreement.

ADDITIONAL PROVISIONS:

Additional Insured: The State of Washington, Department of Natural Resources, its officials, agents, and employees shall be named as additional insured by endorsement on all general liability, excess, and umbrella insurance policies.

Cancellation: DNR shall be provided written notice before cancellation or non-renewal of any insurance referred to therein, in accord with the following specifications.

1. Insurers subject to Chapter 48.18 RCW (Admitted and Regulated by the Insurance Commissioner): The insurer shall give the State 45 days advance notice of cancellation or nonrenewal. If cancellation is due to non-payment of premium, the State shall be given 10 days advance notice of cancellation.
2. Insurers subject to Chapter 48.15 RCW (Surplus Lines): The State shall be given 20 days advance notice of cancellation. If cancellation is due to non-payment of premium, the State shall be given 10 days advance notice of cancellation.

Insurance Carrier Rating: All insurance shall be issued by companies admitted to do business in the State of Washington and have a rating of A-, Class VII, or better. Any exception must be reviewed and approved by the DNR Risk Manager or the DNR Contracts Manager, in the Risk Manager's absence. If an insurer is not admitted to do business in the State of Washington, all insurance policies and procedures for issuing the insurance policies must comply with Chapters 48.15 RCW and 284-15 WAC.

Self-Insurance: If Skamania County is self-insured, evidence of its status as a self-insured entity shall be provided to State. The evidence should demonstrate that Skamania County's self-insurance meets all of the required insurance coverage of this Agreement to the satisfaction of State including the description of the funding mechanism and its financial condition. If the funding mechanism or financial condition of the self-insurance program of Skamania County is inadequate, then State may require the purchase of additional commercial insurance to comply with this Agreement.

Waiver: Skamania County waives all rights of subrogation against State for recovery of damages to the extent these damages are covered by general liability, excess, or umbrella insurance maintained pursuant to this Agreement.

19.0 Complete Agreement in Writing. This Agreement contains all the terms and conditions agreed upon by the Parties. No other understanding, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the Parties.

20.0 Contract Management. The Contract Manager for each of the Parties shall be the contact person for this Master Agreement.

CONTRACTOR Contract Manager Information	DNR Contract Manager Information
<p>Tim Elsea Skamania County Public Works Department 170 NW Vancouver Avenue P.O. Box 1009 Stevenson, Wa, 98648 <i>Phone :</i> (509)427-3909 <i>Email address:</i> elsea@co.skamania.wa.us</p>	<p>Justin Long Department of Natural Resources 1111 Washington St. SE Olympia, Wa, 98501 <i>Phone:</i> (360) 867-8412 <i>Email address:</i> Justin.Long@dnr.wa.gov</p>

All communications regarding framework, Work Order template updates, and general use related to this agreement will be sent via the Contract Managers.

21.0 Project Coordinators. Project Coordinators for each Party will be identified in the individual Work Order for each project. All communications and billings related to each project will be sent to the Project Coordinators.

By signature below, the Parties certify that the individuals listed in this document, as representatives of the Parties, are authorized to act in their respective areas for matters related to this instrument.

IN WITNESS WHEREOF, the Parties have executed this Agreement.

**SKAMANIA COUNTY
DEPARTMENT OF PUBLIC WORKS**

**STATE OF WASHINGTON
DEPARTMENT OF NATURAL
RESOURCES (DNR)**

Signature 
Date 3-3-20

BOB HAMLIN
Name

CHAIR, SKAMANIA COUNTY BOARD OF
COMMISSIONERS
Title

PO BOX 1009
170 NW Vancouver Avenue
Stevenson, WA 98648
Address

509-427-3900
Telephone

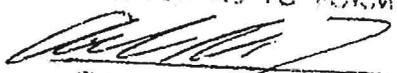
Signature  3/5/2020

JULIE SACKETT
Name

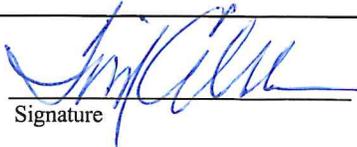
FOREST HEALTH AND RESILIENCY
DIVISION MANAGER
Title

MS 47037
1111 Washington St SE
Olympia, WA 98504
Address

360-902-1300
Telephone

APPROVED AND FORWARDED

Skamania County Prosecutor

COMMISSIONER'S AGENDA ITEM COMMENTARY

<u>SUBMITTED BY</u>	Public Works Department	
<u>AGENDA DATE</u>	September 9, 2020	Signature
<u>SUBJECT</u>	<u>Purchasing equipment for Server Upgrades in response to COVID 19 pandemic</u>	
<u>ACTION REQUESTED</u>	<u>Authorize purchase of equipment for server upgrades from Insight Public Sector off of State Contract.</u>	

SUMMARY/BACKGROUND

The COVID-19 pandemic illuminated the county's inability to provide our workforce the ability to work from home due to lack of infrastructure. Purchasing this equipment will allow the county to set a VPN network that will allow remote access thus allowing workers whose job permits to work remotely.

FISCAL IMPACT

\$ 2,000,000
\$350,000 – to be reimbursed through CARES funding and the Commissioner's IT Budget

RECOMMENDATION

Authorize the purchase of equipment for server upgrades from Insight Public Sector off of the State Contract

LIST ATTACHMENTS

Quote



AUTHORIZATION TO PURCHASE

(FOR PURCHASE OF NON-BUDGETED TOOLS/EQUIPMENT OVER \$5,000.00)

SKAMANIA COUNTY

DATE OF REQUEST: 9/3/2020

ITEM REQUESTED FOR PURCHASE: _____

Multiple Items for Server Upgrades

PURPOSE OF ITEM TO BE PURCHASED: _____

The COVID 19 pandemic illuminated the county's inability to provide our workforce the ability to work from home

due to lack of infrastructure. Purchasing this equipment will allow the county to set up a VPN network that

will allow remote access thus allowing workers whose job permits, to work remotely

PROPOSED VENDOR: Insight

APPROXIMATE AMOUNT OF PURCHASE: \$407,140.96

REQUESTED BY: _____

SUPERVISOR APPROVAL: _____

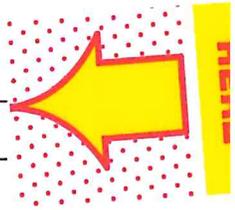
BUDGET OKAY: _____

SUPPLEMENTAL BUDGET YES NO

SOURCE OF FUNDING: CARES and Commissioner's IT Budget

DEPARTMENT HEAD APPROVAL: _____

COMMISSIONER APPROVAL (2 Signatures required)



Debbie Slack

From: Mitch Patton <nwtsrinc@gmail.com>
Sent: Sunday, August 30, 2020 7:14 AM
To: Richard Mahar; Bob Hamlin; Tom Lannen; Debbie Slack; Hannah Joy; Arnold Bell; Yarden Weidenfeld
Subject: larry douglass or larry dougless

To the BOCC

So guys, did you know that Larry Douglass has almost 10,000 deleted emails in his last 5 years of employment with the county? and what are your thoughts on staff deleting emails? sounds like to me the guy was trying to hide information from the public. please let me know your thoughts on this matter as soon as you can. It's not going away soon. i also would like for the BOCC to know as well i opened this PRR in march of 2020 and still have not got one email to review so how can this be open government? sad times for this county we need new leaders soon. and it starts in your office.

debbie can you please put this in for public comment next BOCC meeting